

## PHOTO MONTAGE ORDER FORM

**Corner Cottage Enterprises  
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**Please fill out this form and we will confirm the final quote with you before going ahead with creating and printing the montage.**

### CUSTOMER DETAILS

Name: \_\_\_\_\_

Invoice and Delivery Address (please specify if they are different):  
\_\_\_\_\_

Customer Signature: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### PHOTO MONTAGE INSTRUCTIONS

#### **Importance of photos, special instructions**

Please explain which photo(s) should have the main focus. Feel free to list all the photos in order of importance if you wish.

Also include any special instructions (eg cropping of photos, removing backgrounds):

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**Heading text**

What would you like the main heading text to be? (just write 'none' if you don't want a heading)

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If you would like a secondary heading, what would you like the text to be? (eg a quote, a date, names)

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**Labelling**

If you would like the photos to be labelled (eg with dates, names of people), please list them on a separate sheet and clearly identify which photos are being referred to.

**Restoration**

Included in this package is basic photo restoration repair work on the photos you provide – ie colour correction, minor scratch removal.

If there is more work to be done, please list the details on a separate sheet of paper so we can give you an additional quote.

**Colour**

Please tick appropriate box (there is no additional cost for these conversions):

- Leave unchanged from original photos
- All black and white
- All sepia
- Combination. Please specify:

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**Style**

There are two styles – Separate and Overlapping. See the website for examples.

Please tick the appropriate box(es):

- Separate
  - Rectangles
  - Ovals
  - Combination

Overlapping

For both styles – any special instructions?

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Number of images provided (see below for maximum number of images per size): \_\_\_\_\_

Size:

- 4x6 inches
- 6x8 inches
- 8x10 inches
- 8x12 inches
- A4
- 10x15 inches

Number of prints: \_\_\_\_\_

if you would like prints of different sizes, please talk to us about which sizes you want, as different sizes have different proportions, and the montage may need to be recreated.

## COST

### Montage prices:

style	Number of images			
	2-5	6-10	11-15	add'l images
<b>Separate</b>				
Minor or no repairs	\$120	\$150	\$180	\$10/each
moderate restoration required	\$150	\$180	\$210	\$10/each
major restoration required	<i>ask for quote</i>			
<b>Overlapping</b>				
Minor or no repairs	\$150	\$180	\$210	\$10/each
moderate restoration required	\$180	\$210	\$240	\$10/each
major restoration required	<i>ask for quote</i>			

**Minor repairs** refers to very basic tonal and colour adjustments (for example, a photo is a little faded), and minor dust and scratch removal (eg in the background).

**Moderate restoration** refers to more tonal and colour adjustments (for example, a photo has an orange colour cast, and a thin scratch which goes through a person's face)

**Major restoration** is anything more than this, and we will need to see the photo(s) to provide a quote.

### Printing prices:

All except for the A4 size are printed on photo paper at a photo lab.

Size	Maximum no. of images	Price (per print)
4x6 inches	5	\$1
6x8 inches	10	\$5
8x10 inches	11	\$12
8x12 inches	18	\$13
A4 (printed on glossy inkjet photo paper):	18	\$8
10x15 inches	25	\$14

Larger sizes on request.

**Plus** the registered postage cost of returning your original material and the final product(s) (quote available on request).

**Plus** any requested photo restoration, and the framing costs.

**Discounts** may be available for smaller prints with fewer image and multiple orders.

### Liability:

Please note that while we receive and send material via Australia Post's registered mail, we are not liable for losses during transit.